

Travel Subsidy Policy

Ethical Guidance for Research and Application of Pervasive and Autonomous Information Technology (PAIT) March 3-4, 2010, Cincinnati, Ohio

A limited number of competitive travel subsidies are available to eligible applicants wishing to participate in the PAIT workshop in Cincinnati. Applications must be **received** on or before **September 28, 2009**. Awards will be announced no later than the week of **November 2, 2009**.

Eligibility. If you are a member of one or more underrepresented groups in science and engineering (see the Travel Subsidy Application Form) who can demonstrate active scholarship in at least one of the relevant areas (e.g., pervasive information technology, autonomous information technology, practical ethics, research ethics), you are invited to apply for a travel subsidy. You must complete and submit the registration form for the workshop and the application form and other required information for the travel subsidy **together** (both can be found at <http://poynter.indiana.edu/pait/>) by the application due date. Subsidies will be judged by the PAIT Planning Committee based on the applicants' qualifications and potential to contribute to the workshop. **Note** that your expenses will be reimbursed **after** you have submitted your **original receipts**, which must be received by **April 2, 2010**.

Maximum reimbursement¹ for travel, lodging, and food **combined** is limited as follows:

If you live	within 250 miles of	Cincinnati, your maximum reimbursement will be	\$200
	250-500 miles from		\$350
	over 500 miles from		\$500

Travel expenses will be reimbursed for the amount of the coach class airplane, train, or bus ticket, up to the specified limit. Additional ground transportation (e.g., airport shuttles, taxis) can be refunded within the given limit.

For participants who rent a car or drive a personal vehicle, reimbursement will be according to IU guidelines (see <http://www.indiana.edu/~travel/traveling/travelingbycar.shtml#mileage>):

- 55 cents per mile for the first 500 miles
- 27.5 cents per mile for 501-3000 miles
- Nothing for miles in excess of 3000

Food and lodging. Per Federal guidelines (see <http://www.gsa.gov>)

- Two nights in Cincinnati, with a maximum of \$112 per night
- Maximum of \$54 per day for two days for food

For more information see <http://poynter.indiana.edu/pait/> or get in touch with Glenda Murray, Poynter Center, Indiana University, 618 East Third Street, Bloomington IN 47405-3602; (812) 855-0262; FAX: 855-3315; glmurray@indiana.edu.

Applicants are encouraged to consider registering for and attending the annual meeting of the Association for Practical and Professional Ethics, March 4-7, 2010 (<http://www.indiana.edu/~appe/>).

¹ We reserve the right to award higher reimbursements if funds exceed applications.